

MINUTES OF 25TH MEETING OF LIBRARY COMMITTEE HELD ON
FRIDAY DECEMBER 15, 1995 AT 5.00 P.M IN THE COMMITTEE ROOM
OF THAPAR INSTITUTE OF ENGINEERING & TECHNOLOGY PATIALA

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The following were present :

- | | | | |
|---|---------------------------------------|---|------------------|
| 1 | Dr. Gajendra Singh
Deputy Director | : | In the Chair |
| 2 | Shri A K Khanna
M & IED | : | Member |
| 3 | Dr. T K Bansal,
SB & ASc | : | -do- |
| 4 | Shri B P Chauhan, HDLI
TORDC | : | -do- |
| 5 | Dr. Santha Kumari
HC & LA | : | -do- |
| 6 | Shri Vikas Ahuja, 30/93 | : | -do- |
| 7 | Dr. Janak Raj
Librarian | : | Member-Secretary |

The following members could not attend the meeting :

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|---|--|
| 1 | Dr. P S Bimbhra, being away to Chandigarh on an official visit
Dean (A) |
| 2 | Shri Sunder Singh, being away in the afternoon on 15.12.1995
C.E.D |
| 3 | Dr. A K Chatterjee, being on leave
E & EED |
| 4 | Shri Bhalinder Singh
Computer Science & Engineering |
| 5 | Shri Rajdeep Singh Dua, 46/92 |
| 6 | Km. Bhavika Khanna, 109/92 |
| 7 | Shri Manu Khanna, 132/92 |
| 8 | Shri Umesh Bajaj, 203/92 |

OPENING REMARKS BY THE CHAIRMAN :

The Chairman welcomed all the members, especially new members who were attending the meeting for the first time :

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|----|------------------------------------|
| 1 | Dr. Santha Kumari, HC & LA |
| 2 | Dr. T K Bansal, SB & ASc |
| 3 | Shri B P Chauhan, Head, DLI, TORDC |
| -4 | Shri Vikas Ahuja, 30/93 (McA) |

PART I (FOR CONFIRMATION)

- 25.1 TO CONFIRM THE MINUTES OF THE 24TH MEETING OF THE LIBRARY COMMITTEE HELD ON 16-8-1994

The minutes of the 24th meeting of the Library Committee held on August 16, 1994 were circulated among the members. As no comments were received from any member, the Committee confirmed the minutes as circulated.

PART II (FOR NOTING)

- 25.2 TO NOTE SIGNING OF MOU WITH INFORMATION LIBRARY NETWORK (INFLIBNET) OF UNIVERSITY GRANTS COMMISSION

The Committee noted about the signing of MOU with INFLIBNET, Ahmedabad, in June 1995 in order to join the nation-wide library network of Universities, Colleges and R&D libraries in India.

- 25.3 TO NOTE THE DEVELOPMENT OF CONNECTIVITY OF THE CENTRAL LIBRARY TO ACCESS RENNIC SERVICES OF NICNET AND INTERNET THROUGH NICNET.

The Committee noted regarding the development of connectivity to NICMAIL-400 for use of NICNET facilities of RENNIC Services and Internet being provided by the National Informatics Centre (NIC), Punjab State Unit, Chandigarh at an annual subscription of Rs.2,750/- fixed for educational institutions in India. It also noted about obtaining of a modem at a cost of Rs. 6,240/- and two communication packages : UNI-BOX and PC-BOX at a cost of Rs. 6,500/-. The provision of additional PC-486 and a telephone connection provided by the Institute was also noted. The members were informed that the system at the moment NIC node at Patiala District Headquarters and State Unit at Chandigarh were very slow for connectivity to Internet. The system at Chandigarh is under process of upgradation. It was suggested that the local educational institutions may do some lobbying to pressurise Director General, NIC, Delhi to up-date the system at Patiala and Chandigarh at the earliest.

- 25.4 TO NOTE THE STATUS OF PHOTOCOPYING MACHINE MODI-ZEROX 1038 MODELS

The Committee noted that Modi-Zerox 1025 Model had been written off and Modi-Zerox 1038 Model, on loan from Centre for Industrial Liaison and Placement, was sent for refurbishing at a cost of Rs. 30,000/-, which will be met out of the income of photocopying machine. It further noted that this machine will be transferred back to the Centre for Industrial Liaison and Placement on its receipt after refurbishing is done. It also noted that one Modi-Zerox 1038 Model had been provided to the Library by the Institute out of Plan (General) funds.

- 25.5 TO NOTE EXPENDITURE ON JOURNALS FOR THE YEAR 1994-95

The Committee noted the expenditure on Journals for the year 1994-95 as under :

	<u>Expenditure</u>
	Rs.
Basic & Applied Sciences	87,982.00
Civil Engineering	1,15,849.00
Electrical & Electronics Engineering	2,14,368.00
Computer Engineering	1,10,972.00
Mechanical Engineering	3,89,627.00
Humanities	12,976.00
Management	20,948.00
Generalia	<u>1,26,058.00</u>
	10,73,780.00

The Committee was informed that to meet the excessive expenditure bills worth of Rs. 2,95,859.00 were met out of the grant of University Grants Commission (8th Plan) and its excessive expenditure was incurred partly due to price rise and partly because subscription of some journals for the year's 1993-94 had to be paid.

25.6 TO NOTE EXPENDITURE ON BOOKS DURING THE YEAR 1994-95

The Committee noted the expenditure on books during the year 1994-95 as under :

	Rs.
1 University Grants Commission (8th Plan)	47,127.55
2 R.R.F	1,42,131.06
3 Book Bank	1,26,524.35
4 MHRD-29	<u>3,66,034.41</u>
TOTAL:	Rs. <u>6,81,867.37</u>

PART III (FOR CONSIDERATION)

25.7 TO REVIEW AND CONSIDER A&B LISTS OF JOURNALS AS ENCLOSED FOR SUBSCRIPTION FOR THE YEAR 1996

The Committee recommended the allocation of Rs.10,00,000.00 as provided under NP/OP/34 budget head for the year 1995-96 as under :

a) <u>Other than Journals</u> : Rs. 1,00,000.00	Rs.
1 Sanjay Package for acquisition, Circulation and Serials control :	30,000.00
2 Processing of data :	20,000.00
3 Binding of Journals :	30,000.00
4 Library supplies and Misc;	20,000.00

b)	Journals : Rs. 9,00,000.00	Rs.
1	Cost of the journals received for the year 1995 as per List 'A'	7,35,600.00
2	Expected price rise of 15%	1,10,340.00
3	Membership of 4 faculty members (Dr. V K Sood, Dr. H N Chandrawat, Dr. P S Bimbhra, Dr. T R Julati)	15,000.00

It was recommended to utilise savings, if any, for cabling for LAN/data processing/books in order.

It was recommended that for the year 1996 the Institute may still continue getting journals against the membership of Professor V V Sastry, Dr. B M Nayar, and Dr. Gajendra Singh since it may take time to enrol members of various societies.

The Committee recommended the Departmentwise allocation of a sum of Rs. 9,00,000.00 for subscription of journals as under :

<u>Departments/Schools/Centre</u>	<u>Criterion</u>	<u>Amount</u>
		Rs.
Civil Engineering	4 Units	1,63,636.00
Electrical & Electronics Engg.	4 Units	1,63,636.00
Mechanical & Industrial Engg.	4 Units	1,63,636.00
Computer Science & Engg.	3 Units	1,22,727.00
Basic & Applied Sciences	2 Units	81,818.00
Humanities Culture & Liberal Arts	1 Unit	40,909.00
Management Studies	$\frac{1}{2}$ Unit	20,454.00
Chemical Engineering	$\frac{1}{2}$ Unit	20,454.00
Generalia	3 Units	1,22,727.00

It was further observed that the Librarian may ensure that the expenditure is done as far as possible as per the allocation departmentwise. However, 10% to 15% excess or less expenditure would be permissible since it is not possible, in case of journals, to adhere to the allocation exactly.

Subject to the additions and deletions of titles of journals departmentwise, as recommended vide List B, all other journals already being subscribed for the year 1995-96 (List A) for all the Departments/Schools/Centres, may be continued except for the Departments of Mechanical & Industrial Engineering and Computer Science/Engineering.

The Librarian in consultation with Head, Department of Mechanical & Industrial Engineering may amend the Lists A&B so as the expenditure conforms to the allocated amount. It was observed that the journals subscribed to by the Department of Computer Science & Engineering were by and large research oriented and little was there of the level of students. It was suggested that the Librarian may have a word with the Head, Department of Computer Science & Engineering and see if some journals of the level of students may be incorporated by deleting some of the highly specialised journals for which research is not being pursued at the Institute. Shri Vikas Ahuja, MCA-30/93 agreed to provide a list of some journals suitable to the level of the students.

Departmentwise list of journals, suggested for deletion/addition for the year 1995 was recommended as under :

BASIC & APPLIED SCIENCES:		<u>Cost</u>
		Rs.
<u>Delete.</u>		
Optical Engineering Journal		9,954.00
<u>Add</u>		
1	American Journal of physics	7,425.00 (Rs 225)
2	Physics Education	120.00
3	Journal of Optical Society of India	-
4	Journal of Indian Mathematical Society	500.00
5	Journal of Indian Laser Association	-
6	The Mathematics Student	500.00
7	RESONANCE-Journal of Science Education	200.00
8	Journal-Information & Optimisation Science -	
9	Chemical Industry Digest	<u>750.00</u>
	Approx. Cost	9,570.00
<u>Shift to Generalia</u>		
1	Engineering Education	400.00
2	Sadhna-Engineering Science	75.00
CIVIL ENGINEERING :		
<u>Add</u>		
1	Environmental Health Perspectives	1,485.00
2	Journal of Rock Mechanics & Tunnelling	500.00
3	Journal of Foundation Engineering	500.00
4	Canadian Journal of Geotechnical Engg.	2,409.00
5	Maharashtra; Indian Chapter of ACI	<u>150.00</u>
	Approx. Cost	5,044.00
MECHANICAL & INDUSTRIAL ENGINEERING :		
<u>Add</u>		
1)	Technology Management (Subject to adjustment)	-
HUMANITIES, CULTURE & LIBERAL ARTS:		
<u>Add</u>		
1	Psychologia	1,650.00
2	British Journal of Psychology	9,174.00
3	Psychological Bulletin	<u>4,389.00</u>
	Approx. Cost	15,213.00

GENERALIA

Delete .

1	Femina	240.00
2	Journal of Higher Education	15,000.00
3	Women's Era	<u>150.00</u>
	Approx. Cost:	<u>15,300.00</u>

Add .

1	Centre for Library & Information Science	600.00
2	DESIDOC Bulletin of Information Tech.	100.00
3	Osmania Journal of Distance Education	50.00
4	Bhawans' Journal	300.00
5	NICMAIL-400 for RENNIC services	<u>2,750.00</u>
	Approx. Cost	<u>3,800.00</u>

25.8 TO CONSIDER SUBSCRIPTION TO COPS/COP SAT SERVICE BY EVERY DEPARTMENT/SCHOOL :

The members were informed that only Schools of Basic & Applied Sciences Humanities, Cultural & Liberal Arts; and Department of Computer Science & Engineering were subscribing to this useful COPS Service. It was suggested that the Librarian himself may explain in person to other heads of the Departments about the utility of this service as it becomes difficult sometimes to understand from a note sent to the Department/School.

THE MEETING ENDED WITH A VOTE OF THANKS TO THE CHAIR.

Jan 9 - 29/12/95
(Janak Raj)
Member-Secretary

APPROVED

Sd/-

(Gajendra Singh)

Dec' 29, 1995

Encl: As specified